27-06-2022

All the incharges of 7 criteria, the Additional Co-ordinator along with the IQAC co-ordinator have met under the chairmanship of Dr. D. Giri, the Principal on 27-06-2022 at 3:00 PM at the Principal's Chamber to discuss the following agenda.

Agenda:

1. Submission of SSR and AQAR 2021-22
2. Distribution of criterion-wise AQARs from 2017-18 to 2021-22
3. Refinement of all criteria for 2020-21 and 2021-22.
4. Seeking the Support of the Department of English.

Resolutions:

1. It has been resolved to do the refinement and improvement of all criteria wherever possible for the Academic Years 2020-21 and 2021-22
2. It has been resolved that SSR data will be submitted from the current year to 5 years backwards. Hence, 2015-16 & 2016-17 data will be considered as grace period.
3. The previous AQARs of the preceeding 4 years i.e., from 2017-18 to 2020-21 have been distributed to all the

Criterion incharges which will help in the preparation of SSR draft.

4. It has been resolved that the Support of the Department of English will have to be sought for reviewing the documentation.

27/6/22

IQAC CO-ORDINATOR

27/6.

PRINCIPAL

27/6/2022

1. 27/06/22

2. 27/6/22
(Criterion - II Incharge)

3. Dr. K.V.P.R. Mohana Reddy
(criterion - VI incharge)

4. (Dr. T. Sri Ranjani, criterion - I)

5. K. Amarnath

Minutes of IQAC Review Meeting

19-07-2022

All the in charges of seven criteria, the additional coordinators along with the IQAC coordinator have assembled under the chairmanship of Dr. D. Giri, principal at 4 p.m on 19-07-2022 in the principal's chamber and discussed the points given in the agenda below.

Agenda:

1. About the documentation and preparation of QlM's QnM's of all the Seven criteria.
2. Refinement of the metrics with reference to the Shared material.
3. Date of IIQA registration/submission.
4. Verification of the Submitted QlM's and QnM's.
5. Establishing a team for final verification of write ups.

Resolutions:

1. It is resolved that all the 7 criteria in-charges have to complete the documentation process regarding QlM's and QnM's allotted to them.

2. Further, it is resolved to refine the metrics wherever possible with latest information. It should be got ready by 25th July '22.

3. It is resolved that the date of registration of IIQA must be on 2-08-2022.

4. resolved to constitute a committee for the ~~submission~~ verification of the submitted QlM's

and QnMs before final submission. The team of lecturers given below will help in the process.

1. IQAC coordinator
2. Additional coordinators.
3. Dr. Ch. Krishna Murthy.
4. Dr. S. Vindhyavali
5. Smt. P. Uma Maheswari.
6. Smt. Aparna Devi.

19/7/22

IQAC Coordinator.

Principal

1.

2.

3. 19/7/22.

4. 19/7/22

5. 19/7/22.

6. 20/7/22

7. K. Annapurna

K. Annapurna 19/7/22

8.

IQAC Review Meeting Minutes

16-08-2022

All the in-charges of seven criteria, the additional coordinators and the IQAC coordinator have assembled in V.C room-1, with the principal Dr. D. Giri in the chair and discussed the points given in the agenda.

Agenda:

1. Submission of NAAC assessment periods, templates by the in-charges before 17-08-2022.
2. Qualitative metrics for the five successive years by 19-08-2022.
3. Submission of IIQA Institutional Information and Qualitative Assessment.
4. Preparation of Draft SSR, by 25-08-'22.
5. verification of Q/m's and QnM's by the coordinators and additional coordinators.

Resolutions:

1. All the in-charges of 7 criteria are requested to get ready with relevant information by filling all templates. It should be done before 17-08-2022.

2. All qualitative metrics for the last five successive years should be written with proof in hands before 19.08.'22

3. IIQA should be submitted in the last week of Aug'22.

4. SSR draft should be got ready by 25-08-22. It should be sent to the CCE.

5. All the coordinators and additional coordinators should verify Qlm's and Qnm's thoroughly before SSR is submitted.

6. COS and POS be submitted by all the departments.

7. Extension activities must be done and submitted with dates below 31st August '22 since the date is extended upto 31-08-'22.

8. Research works for the last five years done by the staff should be incorporated. All publications from the transferred staff should be collected.

9. Alumni meeting, Parent-teachers' meeting should be conducted and recorded with photographic proof.

10. Grievance redressal committee should extend services and conduct counselling. Everything should be documented.

11. Placement Drives - be conducted and mapped properly.

12. It is to be noted that IIQA submission must be done on 24th August.

IQAC coordinator. 16/8/22

Principal 16/8

1. 16/8/2022
2. 16/8/2022
3. 16/8/22
4. 16/08/22
5. 16/08/22
6.
7.
8. 16/8/22
9. 16/08/22
10. 16/08/22
11. 16/8/22
12.
13.

IQAC Review Meeting Minutes

02/09/2022

All the IQAC committee members are assembled at principal's chamber on 02/09/2022 at 3.30 pm under the chairmanship of principal Dr. D Giri Kumar to discuss the following Agenda and resolved the following.

Agenda:

1. Submission of Draft SSR to our Hon'ble CCE.

Resolutions: 1. As CCE is organising Review meeting on various issues like NAAC, FRs etc, it is resolved to send SSR Draft to CCE before 07-09-2022.

2. It is resolved to complete the SSR Draft work by 03/09/2022 evening.

3. It is resolved to get the necessary information from the faculty members by 03/09/2022 morning.

4. Further it is also resolved to complete co's and po's attainment work by tomorrow morning.

2/9/22

Principal

1. 02/09/22
2.

3. 2/9/2022
4. 2/9/22
5. K. 02/09/2022
6. 02/09/22
7. 2/9/22
8. 2/9/22
9. 02/9/22
10. K. 2/9/22
11. 02/9/22
12.
13. E. Kanyakumari
14. Y.
15. K.
16. 2/9
17.
18.

2/9/22.

IQAC Review Meeting Minutes

23/09/2022

IQAC team members met in the Principal's chamber at 4.00PM to discuss about the clarifications asked by NAAC in view of the submission of SSR for Cycle 3. The Agenda is hereunder:

AGENDA:

1) clarifications asked by NAAC
2) SSR preparation
3) Status of criteria metric wise.

Resolutions:

⇒ It is resolved to produce affidavit for Autonomy status extension

⇒ It is resolved to enclose affidavit for the disaffiliation of certain programs which were discontinued.

⇒ It is resolved to speed up the work in order to prepare draft SSR taking the previous SSR and recently submitted SSRs from Google.

⇒ It is also resolved to complete draft SSR by 30-09-2022.

⇒ It is resolved that the prepared draft SSR should be submitted to AP CCE for Suggestions.

IQAC Coordinator

Principal

IQAC Members-

1.
2. Y. Divya
3. 23/9/22
4.
6. 23/09/22
7. K.
8. T.
9.
10. M. Anwar 23/9
11.
12.

IQAC Review Meeting Minutes

03-10-2022

The meeting was called for by the Principal of the college Dr. D. Giri, with IQAC team to converse on the following agenda in the Principal's chamber.

AGENDA:

1) IIQA Acceptance
2) Gathering of data from the departments and office.
3) ~~Have~~ SSR Action Plan for Dasara Holidays

RESOLUTIONS

⇒ It is intimated to the IQAC meeting that IIQA has been accepted by NAAC after giving clarifications.

⇒ It is resolved to set deadline as 30-09-2022 for the SSR preparation.

⇒ It is resolved to endorse data collection ~~by~~ to the follow-up committee.

⇒ It is resolved to prepare an action plan in Dasara holidays for SSR preparation.

⇒ It is resolved to include suggestions given by NAAC experts in SSR preparation.

⇒ It is resolved to ~~prepare~~ attend online meetings

proposed as per the action plan prepared.

IQAC Coordinator

Principal

IQAC Team

1.

2. Y.

3. 3/10/22

4. K.

5. T.

3/10/22

6)

7)

8) 5/10

10.

IQAC Review Meeting Minutes

04.10.2022

In view of SSR preparation the Principal and IQAC co-ordinator has arranged an online meeting with NAAC expert for criterion 1 on 04.10.2022.

Time : 5.30 - 7.00 P.M
Google Meet Link : https://meet.google.com/drz-atrk-tal

AGENDA:

⇒ Corrections in Criterion 1 - Curriculum.

Resolutions:

⇒ It is resolved to upload all proofs attested by the Principal.

⇒ It is resolved to highlight the relevant points before uploading the documents.

⇒ It is resolved to calculate percentage of syllabus changed for the last five years.

⇒ It is resolved to upload documents in Pdf format.

Members

1.

IQAC Coordinator

Principal

2. Y. Dinesh
3. K. 4/10/22
4.
5.
6.
7.
8. 02/10/22
9. K. Prabhati
10. T. M.
11. Y.
12. N.
13.
14.

IQAC Meeting Minutes

10.10.2022

The Principal Dr. D. Girl and IQAC Coordinator Prof. P.M.V. Prasad conducted an online meeting with ~~IQ~~ NAAC expert for good preparation of SSR especially in criteria 2 - Teaching-Learning Process.

Time : 8.00 - 9.40 PM
Google Meet : https://meet.google.com/hog-twph-myt

AGENDA

=> Corrections in criterion 2 - Teaching-Learning Process

Resolutions:

=> Resolved to prepare list of slow, moderate and advanced learners in 2.2.1

=> Resolved to prepare list of total faculty and list of total students year wise in 2.2.1.

=> Resolved to ~~prepare~~ organize learning methods program wise in 2.3.1.

=> Resolved to prepare list of ICT tools in 2.3.2

=> Resolved to ~~prepare~~ ~~extracurricular~~ prepare procedure for monitoring and implementation of academic calendar in 2.3.4

⇒ It is resolved to prepare annual reports of ~~exa~~ exam cell as per the format in 2.6.3.

⇒ It is resolved to upload sanctioned posts order in 2.4.1.

IQAC Coordinator

Principal

IQAC Team

1.

2.

3. 10/10/22

4.

11. 10/10/22

12 K

13. T.

14.

15. 10/10

11/11/2022.

All the IQAC Team members met in the VC Room No. 1 and convened a meeting under the chairmanship of principal Dr. D. Giri on 11/11/2022 at 10.00 AM and unanimously resolved the following.

As the last date for the submission of SSR is 16/11/2022, it is resolved to work together and submit the SSR within the stipulated time.

The NAAC Authorities have given 7 days time extension on request of our college as we lost 7 days time due to Dussehrah vacation. So it's time to start and upload metrics in the original SSR documentation. It is resolved to start verification of SSR from 16/11/2022.

It is primary duty and responsibility of each and every member of IQAC Team to put their best efforts for the successful completion of SSR.

It is resolved not to get major mistakes except minor mistakes in DVV and instructed to do the quality of work.

IQAC

PRINCIPAL

Name	Sign
1- Dr. K PPR Mohan Reddy	
2. Dr. S. Vindhyavali	
3. Dr. T. Srilanjan	
4. Dr. J. Kavitha	
5. Dr. P. Victoria Rani	
7. Dr. S. Priyanka	
8. K. Lakshmi	
9. K. Sai Sudha	
10. E. Kanyakumari	
11. Dr. U. Suvarna	11/11/22.
12. K. Nagaraju	
13. M. Abdul Jaswar	11/11/22
14. K. Aparna Devi	
15 B. Vidyullatha	
16. Y. [illegible]	
17. T. [illegible]	
18. N. Anwar	
19. K. [illegible]	
20 [illegible]	

IQAC Meeting - Minutes

NAAC Peerteme visit

The IQAC Coordinator Prof. P.M.V. Prasad and 7 Criteria incharges under the presidentship of Dr. D. Giri, the principal, ~~conducted~~ gathered in the V.C hall and discussed the following points after general greeting.

Agenda:

1. Preparedness about NAAC < Qnms - 700 marks - Pre-qualified stage. / Q/ms - 300 marks

→ Completed SSR Submission → DVV 65 metrics - answered.

→ Reached pre-qualified stage → on site visit by Peerteam in Feb is yet to be done.

for 300 marks - Check material evidence esp. Q/ms. (36) [Qualitative metrics] - Be ready for good presentation

- Mock Peerteam visits the departments and focuses on Q/ms & your readiness.
- Get ready with all records completely filled.
- Put your best efforts and give good presentation

2. Fees Particulars:

Stage-1 IIQA = 29,500/- Paid.

-2 Initial SSR Payment = 59,000/- Paid.

-3. Assessment Payment: 59,000/- Paid After pre-qualifier

-4 Logistics Payment = 2,36,000 - Paid for Peer Team visit.

3. Probable Dates of visit by the Peer Team:

18th Feb :- Mock Peer Team visit.

March, 1st, 2nd or 3rd weeks - Real Peer Team visit. It's not a fault finding committee.

- Adjudication of Peerteam - May be in March.
- Go through the Q/ms. Keep an eye on the evidence gathering.
- Improvise the Question that the Peerteam is going to ask.
- Evidences are must. Go for view documents, in Qnms.
- Remember facts & figures.
- Face the team with, fluency, elocution and without hesitation
- They come with pre-determined state.

4. Some important points

1. COs, POs, PSOs
2. Learners ← Fast, Moderate, Slow
3. Best practices in the department
4. All Records must be kept ready.
5. They meet Alumni, Parents, Students and visit all the departments
6. Good Presentation by each department is must.
7. Hospitality is very important. Peer team members must be received by all courteously.

IQAC Coordinator

27/1

1. 27/01/2023
2. 27/01/23
3. S. Vindhyavali 27/01/23
4. 27/01/23
5. S. 27/1/23
6. 27/01/23
7. K. 27/1/23
8.
9.

22/1/23.

K. 22/1/23

25/02/2023.

All the criterion incharges along with the Team members and the Co-ordinator of IQAC met under the Chairmanship of the Principal, Dr. D. Giri on 25/02/2023 at 3.00 PM and unanimously resolved the following.

Agenda:

1. Files to be maintained.
2. Preparation of PPT
3. Preparations for NAAC CCE Visit

Resolutions:

1. It has been resolved that the criterion incharges will maintain all the files pertaining to their criterion in the metric wise order along with the relevant documents, proofs and templates. Metric-wise numbering has to be given accordingly in order to avoid confusion.

2. It has been resolved that the preparation of PPT to be presented before the Peer Team will be assigned to the Additional Co-ordinator, Smt. B. Vidyullatha and Smt. K. Aparna Devi.

3. It has been resolved to gear up the

preparations for NAAC CCE visit which is expected to be in the next week.

CO-ORDINATOR 25/2/23 PRINCIPAL

Members:

25/2/23.

25/2/23

03/03/2023

All the criterion incharges along with the Team members and the co-ordinator of IQAC met under the Chairmanship of the Principal, Dr. D. Giri on 03/03/2022 at 12:00 PM and unanimously resolved the following.

Agenda:

1. Files to be displayed
2. PPT follow-up
3. incorporation of the advices of CCE
4. Preparation of PPT of IQAC co-ordinator

Resolutions:

The following resolutions have been made unanimously by all the members.

1. It has been ~~dis~~ resolved that all the criterion incharges will keep their files and documents metric wise in an organized manner

2. The PPT has been discussed about and the required modifications have been done to improvise and complete the PPT.

3. It has been resolved that the recommendations made by the NAAC CCE team visit have to be incorporated and improvised accordingly as soon as possible

4. It has been resolved that the PPT of the IQAC co-ordinator should be completed by 07-03-2023 and it is significant to present the important qualitative metrics in the PPT.

CO-ORDINATOR 3/3/23

PRINCIPAL

Members:

3/3/23.

03/3/23

3/3/23

29/03/2023

All the 8 Criterion incharges and their respective members along with the Co-ordinator of IQAC and the additional Co-ordinator have convened a meeting under the Chairmanship of the Principal, Dr. D. Giri on 29/03/2023 at 11:00 AM in the VC1 to discuss upon the following agenda.

Agenda:

1. Success Meet
2. Discussion on Peer Team Recommendations
3. Lapses to be worked on
4. Criterion-wise marks obtained.

Resolutions:

1. The principal Sir Congratulated the entire Teaching and non-teaching Staff over retaining the grade and thanked everyone for their efforts.

2. The Recommendations given by the Peer Team were much discussed. The Criterion-wise recommendations have been carefully analysed and studied

3. It has been resolved that the criterion incharges will prepare a

plan of action basing on the lapses identified and the recommendations made.

4. The criterion-wise Grade Point Averages obtained are as following:

I. Curricular Aspects - 3.73
II. Teaching-Learning and Evaluation - 3.20
III. Research, Innovations & Extension - 2.55
IV. Infrastructure and Learning Resources - 2.97
V. Student Support and Progression - 3.33
VI. Governance, Leadership & Management - 3.36
VII. Institutional Values & Best Practices - 2.92

5. The recommendations made by the Peer Team are:

- To start more Post Graduate programs
- To focus on obtaining Major and Minor research projects
- To start interdisciplinary research centres
- To modernise hostel
- To automate the library by bar coding all the books and equipping the reading room with proper magazine and newspaper display stands.
- To develop best practices that are implemented all across the Campus.
- To augment fund mobilization to modernize the Campus and purchase updated equipment.

- To train the faculty in the areas of Teaching-learning and Testing methodologies.

CO-ORDINATOR

PRINCIPAL

Members:

K. Lani

29/3/23.

29/3/23

H. Anto

29/3/23